

Abuse and Neglect Request for Proposals ¹



Recognizing the need for increased coordination among agencies and/or additional services to address abuse and neglect in Kosciusko County, the Kosciusko County Community Foundation and K21 Health Foundation have established a special grant initiative to seek out proposals from local service providers. This initiative aims to establish new or support currently existing services, programs, or projects that **meet the needs of Kosciusko County individuals, children, or families who have already experienced or are at risk of experiencing abuse and neglect**. Any proposal submitted must describe how it serves this specific population.

FUNDING PRIORITIES & CAPACITY

Preference may be given to proposals that address one or more of the following needs prioritized at a recent listening session among agencies who are already serving the aforementioned population.

- **Formation of a local coalition** of service providers who meet regularly and where a hosting organization is identified. Proposal should include which organization(s) would host and facilitate meetings, a list of invited organizations, the proposed mission/vision of the coalition, a sample agenda of meetings, a staff person leading the operations of the coalition, and a budget needed to operate coalition for two years. (It is appropriate to include items such as staffing, training on how to lead a coalition, and other overhead such as supplies, postage, food, etc.)
- Programs that, through inter-agency partnerships or private vendor contracts, **increase access to:**
 - **transportation** to and from needed services (i.e., gas/repair assistance).
 - **housing or rental assistance** (i.e., rent assistance programs).
 - **mental health services**.
- Create or expand **community-based advocate position(s) and resources** to help providers coordinate care and/or help individuals and families navigate services.
- Implement strategies to **encourage/incentivize at-risk individuals/families to seek assistance** without fear of retribution.

The committee reviewing requests will also take into consideration the number of individuals served and the extent that the proposal provides services or programming to an underserved area or population.

The committee will consider requests up to \$100,000. However, the Community Foundation and its partners expect to fund only a small number of highly impactful and collaborative proposals. There is an expectation that this will be a competitive initiative, and not every grant award will be \$100,000. The committee will place low priority on proposals where this initiative is the sole funder of the project.

ELIGIBILITY & APPLYING FOR SUPPORT

Applicants must be a 501(c)(3), church, or government entity serving Kosciusko County. The applicant's mission and/or program areas must include services to the population this initiative intends to serve. Additionally, all proposals must show collaboration or coordination with at least one other organization. All proposals must include a Memorandum of Understanding (MOU) signed by all collaborators that outlines the roles and responsibilities, including financial commitments, of each party.

Applicants are required to contact the Foundation to discuss the grant proposal prior to submitting an application. Once you have discussed your proposal with program staff, you will need to complete and submit an online application. Access to the portal and a sample application can be found at: www.kcfoundation.org/abuseandneglect.

(Additional information on reverse side)

¹ This Request for Proposal represents the requirements for this specific grant initiative only. Please visit other granting agencies' websites for guidelines on other initiatives.

CONTACT INFORMATION

To apply, grant seekers should contact Alex Hall, vice president of programs, at (574) alex@kcfoundation.org.²

TIMELINE

The Community Foundation will administer the initiative according to the following dates, which are subject to change.

November 1, 2024	Announcement of the grant initiative and RFP.
November 2024 – February 2025	Community Foundation staff meets with potential applicants.
March 1, 2025	Proposals due.
March – May 2025	Any necessary clarification is sought from applicants. Committee meets to discuss proposals.
Mid-May 2025	Award notifications sent to applicants.
May 2025 – May 2027	Grant period.

REPORTING

Organizations receiving a grant will have 24 months from the time of the award to utilize the funds and will be required to provide documentation of how funds were spent (receipts, paid invoices, etc.) and brief narratives periodically. Official grant reporting requirements will be dictated by a grant agreement and uploaded electronically through an online grant portal.

December 15, 2025	Year 1 Mid-year Grant Report due.
June 15, 2026	Year 1 Grant Report due.
December 15, 2026	Year 2 Mid-year Grant Report due.
June 15, 2027	Year 2 Final Report due.

HELPFUL TIPS FOR APPLYING

Here are some questions you might have while applying. Because this list will not capture every question you have, please reach out to our staff for assistance.

- 1. Can our organization submit a proposal for capital projects?**
Maybe - This initiative is designed specifically to serve individuals and families that have experienced or are at risk of experiencing abuse or neglect. If a capital project could serve these needs and meet a priority of this initiative, it may be eligible. Please reach out to the Community Foundation to discuss your idea.
- 2. The application asks me to submit supporting documentation, including financial documents. What financial documents are required?**
Statements from recent financial reporting periods for your organization will be required to submit your application. Common statements include an income statement (Statement of Activities) and a balance sheet (Statement of Financial Position). For examples of these statements, please refer to www.kcfoundation.org/abuseandneglect.
- 3. If my organization is awarded a grant, how do I receive the funding?**
Funds are provided on a reimbursement basis. After your organization pays for expenses that meet the requirements of the grant agreement, you can submit requests for payment to be reimbursed up to the approved amount of funding. All requests for payment are submitted via the online grant portal. If making the purchase for a grant-approved expense would cause a financial hardship for the organization or the organization does not have the appropriate cash flow, please speak with Community Foundation staff to seek an upfront grant payment arrangement.

² Submitting an application does not guarantee a grant award. Proposals may be fully-funded, partially-funded, or denied.